

The 59th Japanese Occupational Therapy Congress & Expo

Guidelines for Creating an Oral presentation data

1. Please prepare presentation data slides in PowerPoint that you plan to present on-site.

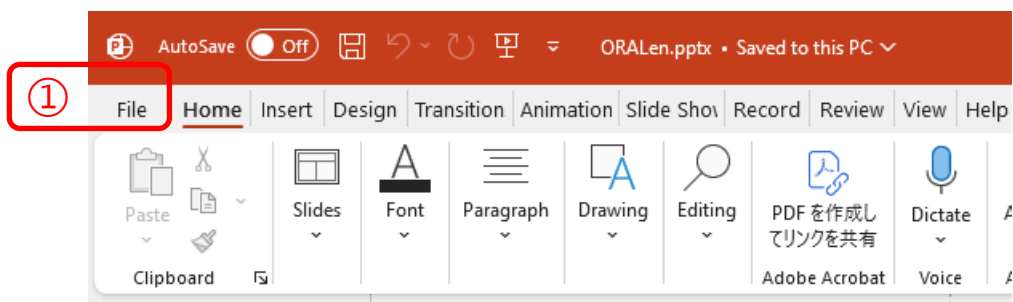
There is no specified number of slides, but please register only the slides you plan to present on-site.
Please create the slides with a widescreen (16:9) aspect ratio.

Slide 1: Title Slide (Session Name, Presentation Number, Presenter's Name, Affiliation, etc.)

Slide 2: Please declare the presence and condition of the Conflict of Interest (COI).

2. After you have finished creating your slides, save the data as a PDF file.

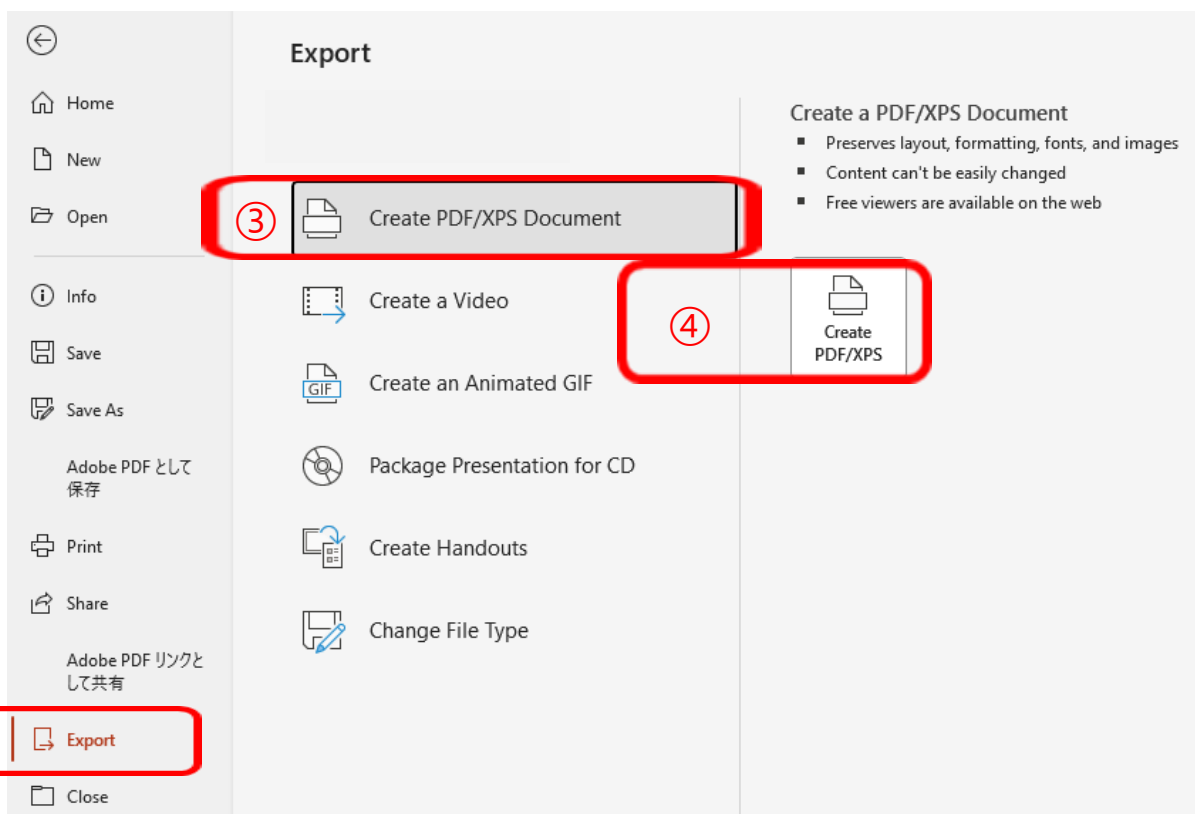
①Select **File** tab on the ribbon.



②Select **Export** on the displayed screen.

③Select **Create PDF/XPS Document**.

④Click **Create PDF/XPS**.



⑤ On the displayed save window, confirm that the **File type** is set to **PDF**.

⑥ Click **Publish**.

